



REGULAR BOARD MEETING

AGENDA

April 22, 2020, 5:00 PM

info@creteacademy.org (323-791-1600)

Conference Line: 712-770-5505; PIN: 173509

6103 Crenshaw Boulevard, Los Angeles, CA

1. **Welcome**
2. **Public Comment** info@creteacademy.org (323-791-1600)
3. **Review and Approval of January, February, and March Board Meeting Minutes**
Regular Board Meeting- January 29, 2020 BOARD REVIEW AND VOTE
Special Board Meeting- February 18, 2020
Special Board Meeting- March 10, 2020
Special Board Meeting- March 20, 2020
4. **Crete Board Member Term:** Alexander Robinson, Member BOARD REVIEW AND VOTE
Board President Election
5. **Executive Director Report**
 - a. School Climate Update- *COVID-19 School Closure Update*
 - b. Academic Update
 - c. Operations and Human Resources Update
6. **Revised Fiscal Policies and Procedures (Re-visit)** BOARD DISCUSSION
 - a. *Edit Use of School Assets- Item #207*
Item #207 (Edit Use of School Assets) in the FP&P document was noted for further revision and discussion prior to approval. The board noted in the meeting held on January 29, 2020 that they would like to continue the discussion on the proposed threshold amount and to update the fiscal policy accordingly.
7. **Sublease Agreement: Teach to Reach (Re-visit)** BOARD DISCUSSION
The board requested additional information on this request in consideration of the school site lease and sublease guidelines. Additional considerations discussed at the March 10, 2020 meeting by board and CSMC included liability insurance, Crete oversight, and campus security.
8. **Virtual Board Member Retreat** BOARD DISCUSSION
The board secretary would like to propose to the board the scheduling of a virtual board member retreat to discuss short and long-term goals of the board for Crete Academy. Prior to the shelter-at-home order, it had been increasingly challenging to secure the availability of the entire board for a planning retreat.
9. **MTD Fiscal Reports:** BOARD REVIEW AND DISCUSSION
 - a. *YTD Actual to Budget, Balance Sheet, Check Register*

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.



**REGULAR BOARD MEETING
AGENDA
January 29, 2020, 5:00 PM**

info@creteacademy.org (323-791-1600)

Conference Line: 712-770-5505; PIN: 173509

6103 Crenshaw Boulevard, Los Angeles, CA

333 South Hope Street, 43rd Floor, Los Angeles, CA

7311 N Figueroa Street, Los Angeles, CA

1346 West Rosecrans Avenue, Gardena, CA

1. Welcome

A welcome from board president was provided- The regular board meeting commenced at 5:06 p.m. and adjourned at 6:41 pm in which a quorum was present.

2. Brown Act Training with CSMC Leadership

CSMC representative provided continued professional development on Brown Act training for the board to include responsibility of the board, fiscal and organizational health, compliancy with federal, state, and local laws, and outcomes of charter petition. Additional topics included the posting of agendas and documents, Form 700 submission, Board Member terms, and consideration of adding agendas to Google Drive for easy board access.

3. Review and Approval of December Board Meeting Minutes BOARD REVIEW AND VOTE

December Board Meeting Minutes were motioned for approval and seconded with a unanimous vote of approval.

4. Executive Director Report

a. LAUSD Oversight Visit

Executive Director Report noted overall areas of improvement from last LAUSD oversight visit to include testing, data, suspension rates, board agenda detail, Crete Academy website and items for public view. Areas of opportunity include the improvement of test scores to meet and or exceed standards, and consideration for on par performance with charter schools in our immediate area. Continued daily intervention efforts and continued focus on Math and English Language Arts.

b. Review of Academic Data

Academic data will be reviewed in April by leadership and teachers. Preliminarily, all except one grade have met growth as deemed by Crete Academy's internal goals and standards.

c. School Climate Update

The school climate at Crete Academy is continually improving and Crete Culture has become standard practice through administrative, operational, and academic initiatives. No suspensions have occurred recently, which is a positive indicator of student conduct and behavior.

d. Operations and Human Resources Update

No significant updates related to operations and human resources, it was noted that the second grade teacher position was filled.

5. **LCAP**

BOARD REVIEW AND VOTE

The LCAP was motioned for approval and seconded with a unanimous vote of approval.

6. **Revised Fiscal Policies and Procedures**

BOARD REVIEW AND VOTE

- a. Add Competitive Bidding Section
- b. Edit Use of School Assets- Item #207

Item (a.) Competitive Bidding Section was motioned for approval and seconded with a unanimous vote of approval. Further revision is requested prior to approval for item (b) of the Fiscal Policies and Procedures revision. The board would like to continue the discussion on the proposed threshold amount and add to the fiscal policy.

7. **Board Member Composition**

BOARD DISCUSSION

Board is in continued conversations regarding the addition of an additional board member. A candidate is currently under consideration- board has been asked to share potential candidates for board review and interview.

8. **MTD Fiscal Reports:**

BOARD REVIEW AND DISCUSSION

- a. *YTD Actual to Budget, Balance Sheet, Check Register*

November and December YTD Actual to Budget, Balance Sheet, and Check Register was reviewed and discussed by the board as led by Janice of CSMC. Revised operating budget came in at \$3K higher than previously reported.

9. **Public Comment** info@creteacademy.org (323-791-1600)

A member of the public was present at this meeting as a representative of LAUSD Charter School Division.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.



SPECIAL BOARD MEETING AGENDA

February 18, 2020, 7:00 PM

info@creteacademy.org (323-791-1600)

Conference Line: 712-770-5505; PIN: 173509

6103 Crenshaw Boulevard, Los Angeles, CA

333 South Hope Street, 43rd Floor, Los Angeles, CA

7311 N Figueroa Street, Los Angeles, CA

1346 West Rosecrans Avenue, Gardena, CA

1. Welcome

A welcome from board president was provided- The special board meeting commenced at 7:11 p.m. in which a quorum was present.

2. Public Comment: info@creteacademy.org (323-791-1600)

No members of the public were present for this meeting.

3. Habits for Effective Board Training and Brown Act Updates- Representative from Young, Minney & Corr, LLP.

As part of continued training and professional development, the Crete Board participated in a training provided by a representative from Young, Minney & Corr, LLP. The training highlighted the 7 Habits of Highly Effective Governing Boards including but not limited to a review on governance and role management, public transparency laws, new teleconference rules, notices and agendas, and confidentiality.



SPECIAL BOARD MEETING AGENDA

March 10, 2020 7:00 PM

info@creteacademy.org (323-791-1600)

Conference Line: 712-770-5505; PIN: 173509

6103 Crenshaw Boulevard, Los Angeles, CA

333 South Hope Street, 43rd Floor, Los Angeles, CA

7311 N Figueroa Street, Los Angeles, CA

1346 West Rosecrans Avenue, Gardena, CA

1. **Welcome**

A welcome from board president was provided- The regular board meeting commenced at 7:02 p.m. in which a quorum was present.

2. **Public Comment:** info@creteacademy.org (323-791-1600)

No member of the public was present at this meeting.

3. **Second Interim Reports**

BOARD VOTE

Board members reviewed financial balance sheets prepared by CSMC. Additional discussion points included future consideration of ADA impact due to COVID-19. This item is on watch. The second interim reports were motioned for approval and seconded with a **unanimous vote of approval**.

4. **Oversight Report**

BOARD REVIEW

Board discussed the feedback of the Annual Performance-Based Oversight Report for 2019-2020 for Crete Academy performed by the Charter Schools Division (CSD). Highlights included continued watch on ELA and Math performance, fiscal reporting and finance fees, reimbursement check signatures needed, updates to FPP, independent contractors and the competitive bid process.

5. **Additional Board Member- Lynnzi Brianza** BOARD VOTE

Board discussed the addition of Lynnzi Brianza to the board and highlighted strengths in her perceived contribution to include professional experience in working collaboratively with LAUSD, passion for charter school system, knowledge of compliance, and commitment to the underserved. Adding Lynnzi to the board was motioned for approval and seconded with a **unanimous vote of approval**.

6. **Enterprise Grant**

BOARD VOTE

Board members voted on participation in Enterprise Grant with motioned for approval and second with a **majority vote of approval**. (Archana Patel abstained from the vote due to COI). \$10K grant-housing/Ed Facility

7. **Sublease Agreement: Teach to Reach** BOARD VOTE

Board members moved to discuss this item further at a future meeting. No vote was held.

8. **Board Member Communication-Prospective Board Members.** BOARD DISCUSSION

The board engaged in communication around the recruitment and retention of future board members.

9. **Closed Session: Personnel Matter**

Board moved to closed session to discuss a personnel matter in confidence- the public was asked to recuse themselves from the meeting at this point in the meeting.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.



SPECIAL BOARD MEETING AGENDA

March 20, 2019, 2:00 PM

info@creteacademy.org

Conference Line: Conference Line: 712-770-5505; PIN: 173509

333 South Hope Street, 43rd Floor, Los Angeles, CA

7311 N Figueroa Street, Los Angeles, CA

1346 West Rosecrans Avenue, Gardena, CA

12100 Santa Monica Blvd, West Los Angeles, CA

1. Welcome

A welcome from board president was provided- The special board meeting commenced at 2:06 p.m. in which a quorum was present.

2. Discuss and Approve Resolution related to the Temporary Closure of Crete Academy

BOARD REVIEW AND VOTE

The March 20, 2020 Special Board Meeting was called to address the immediate policy and operational needs of Crete Academy in light of the COVID-19 pandemic to ensure the safety of all students, staff, and administration of Crete Academy and to mitigate the spread of COVID-19 by temporarily closing the school. As a result, the board **unanimously approved** a resolution enabling the lead administrator of Crete the authority to close the school in alignment with local, state, and federal guidance and directives. The resolution signed on the 20th day of March was designated by the Board Secretary and filed.

3. Public Comment

No members of the public were present at this meeting.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

Year to Date Actual to Budget Summary

Crete Academy

July 2019 - March 2020

Account Description	March			July-March			2019-2020		
	Actual	Budget	Variance \$	Actual	Budget	Variance \$	Original Budget	Revised Operating Budget	Original vs Operating Budget
Revenue Limit	208,400	279,464	(71,064)	1,209,949	1,330,175	(120,226)	1,979,576	2,042,388	62,812
Federal Revenue	-	19,933	(19,933)	102,553	41,466	61,087	169,755	169,755	0
Other State Revenue	(22,271)	884	(23,155)	52,330	67,999	(15,670)	168,311	170,093	1,782
Local Revenue	44,188	809	43,379	129,676	19,313	110,363	-	21,740	21,740
Total Revenue	230,317	301,090	(70,773)	1,494,508	1,458,953	35,555	2,317,642	2,403,976	86,334
Certificated Salaries	69,154	74,489	5,335	582,485	614,876	32,391	697,050	825,931	128,881
Classified Salaries	33,703	25,624	(8,079)	257,674	232,878	(24,796)	367,269	307,920	(59,349)
Employee Benefits	17,585	14,451	(3,134)	162,286	134,662	(27,624)	151,133	178,015	26,882
Total Personnel Expenses	120,442	114,564	(5,878)	1,002,444	982,416	(20,029)	1,215,452	1,311,865	96,413
Books and Supplies	11,024	21,284	10,260	148,497	183,464	34,967	212,500	247,316	34,816
Services & Other Operating Expenses	46,245	46,291	46	432,441	433,372	931	524,075	551,383	27,308
Capital Outlay	-	3,556	3,556	-	21,333	21,333	32,000	32,000	-
Other Outgo	17,854	11,211	(6,643)	96,670	80,434	(16,236)	129,740	134,491	4,751
Total Operational Expenses	75,124	82,341	7,218	677,608	718,604	40,996	898,315	965,190	66,875
Total Expenses	195,565	196,905	1,340	1,680,052	1,701,020	20,968	2,113,767	2,277,055	163,288
Net Income	34,752	104,185	(69,433)	(185,544)	(242,067)	56,523	203,875	126,921	(76,954)

Beginning Balance, Net Assets	22,446			22,446			22,446	22,446
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Net Income	34,752			(185,544)			203,875	126,921
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Ending Balance, Net Assets	57,198			(163,098)			226,321	149,367
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Reserve Requirement

Greater of 5% Total Expenditures or \$69,000

Excess (Deficit) Reserve

\$113,853

\$35,514

Enrollment Excluding ETK

ETL (Early Transition Kindergarten)

Total Enrollment with ETK

ADA (Excludes ETK)

200 190

0 14

200 204

180.00 187.50

Crete Academy

March 2020

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All

Group Description	Account	Account Description	
Liquidity Ratio			0.8
Assets			
Current Assets			
Cash	9120-010	Cash in Bank(s)	\$130,497
Accounts Receivables	9200-020	Accounts Receivables	\$4,632
Accounts Receivables	9290-020	Due from Grantor Governments	\$10,893
Total Current Assets			\$146,022
Fixed Assets			
Buildings and Improvements	9420-020	Building/Leasehold Improvements	\$39,991
Computer Equipment	9441-020-05	Computer Equipment	\$15,370
Furniture and Fixtures	9440-020-05	Furniture Fixtures and Equipment	\$28,556
Transportation Equipment	9442-020	Transportation Equipment	\$84,248
Accumulated Depreciation	9445-020	Accumulated Depreciation - Furniture, Fixtures & Equipment	(\$4,079)
Accumulated Depreciation	9445-020-05	Accumulated Depreciation - Furniture, Fixtures & Equipment	(\$4,079)
Accumulated Depreciation	9446-020	Accumulated Depreciation - Computer Equipment	(\$5,123)
Accumulated Depreciation	9446-020-05	Accumulated Depreciation - Computer Equipment	(\$5,123)
Accumulated Depreciation	9447-020	Accumulated Depreciation - Transportation Equipment	(\$32,295)
Accumulated Depreciation	9448-020	Accumulated Depreciation - Building Improvements	(\$5,999)
Total Fixed Assets			\$111,465
Other Assets			
Total Other Assets			-
Total Assets			\$257,488
Liabilities And Net Assets			
Current Liabilities			
Accounts Payable	9500-010	Accounts Payable-System	\$80,646
Accounts Payable	9506-020	Credit Card Payable	\$16,411
Accounts Payable	9590-020	Due to Grantor Governments	\$13,168
Accrued Salaries, Payroll Taxes, Postemployment Benefits	9501-020	Accrued Salaries	\$52,475
Deposits held on behalf of other employees	9660-020	Voluntary Deductions	\$1,125
Deposits held on behalf of other employees	9661-020	Summer Holdback	\$25,686
Total Current Liabilities			\$189,513
Long Term Liabilities			
Loans Payable	9641-020	Loans Payable- Shuttle 8479	\$25,851
Loans Payable	9642-020	Loans Payable- Shuttle 7599	\$25,103
Loans Payable	9644-020	Wells Fargo Line of Credit	\$71,779
Loans Payable	9663-020	Revolving Loan Payable	\$108,339
Total Long Term Liabilities			\$231,073
Total Liabilities			\$420,585
Net Assets			
Restricted Net Assets	9780-020-73	Temporarily Restricted Fund Balance -Class Emp PD	\$975
Restricted Net Assets	9780-020-92	Temporarily Restricted Fund Balance -Enterprise Grant	\$10,000
Unrestricted Net Assets	9790-020	Undesignated Fund Balance	\$11,471
Profit/Loss YTD			(\$185,544)
Total Net Assets			(\$163,098)
Total Liabilities And Net Assets			\$257,488

Crete Academy

Cash Source / (Use)		July	August	September	October	November	December	January	February	March	April	May	June
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget
Operating Activities	Revenue	\$23,529	\$125,508	\$95,352	\$208,366	\$147,052	\$200,306	\$210,410	\$253,668	\$230,317	\$241,338	\$287,111	\$415,980
	Expenses	(\$119,697)	(\$205,435)	(\$212,231)	(\$209,479)	(\$187,769)	(\$186,096)	(\$191,872)	(\$171,909)	(\$195,565)	(\$196,905)	(\$196,905)	(\$182,224)
	Total Net (Loss)/Income	(\$96,168)	(\$79,927)	(\$116,879)	(\$1,113)	(\$40,716)	\$14,211	\$18,538	\$81,758	\$34,752	\$44,433	\$90,206	\$233,756
	Receivables	\$176,915	\$47,861	\$0	\$34,009	\$0	\$0	\$9,353	\$0	\$40,314	\$0	\$0	\$0
	Intracompany Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$130,000)
	Prepaid Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Current Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Accounts Payables	(\$17,656)	\$2,237	\$30,072	\$21,028	\$30,222	\$3,671	(\$36,043)	(\$46,919)	(\$18,374)	(\$34,521)	(\$34,521)	(\$34,521)
	Accrued Salaries and Taxes	(\$10,349)	\$32,294	(\$1,302)	(\$272)	(\$10,264)	(\$11,444)	\$9,255	(\$1,985)	\$1,808	\$0	\$0	\$0
	Short Term Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Deferred Revenue	\$0	\$0	\$0	\$4,454	\$0	\$0	\$2,500	(\$6,954)	\$0	\$0	\$0	\$0
	Other Current Liabilities	(\$13,863)	\$5,541	\$4,177	\$2,271	\$2,804	\$2,444	\$2,844	\$3,260	\$3,421	\$0	\$0	\$0
	Net Cash provided/ (used) by Operating Activities	\$38,879	\$8,008	(\$83,932)	\$60,376	(\$17,955)	\$8,882	\$6,447	\$29,160	\$61,921	\$9,912	\$55,685	\$69,235
Investing Activities	Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Investing Activities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Equity Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Cash provided/ (used) by Investing Activities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Financing Activities	Cash Flow Financing - Secured Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Loan Payables	\$655	(\$3,259)	(\$661)	(\$9,333)	(\$12,309)	(\$8,083)	(\$8,638)	(\$10,428)	\$59	(\$10,903)	(\$2,570)	(\$2,570)
	Deferred Lease Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Cash provided/ (used) by Financing Activities	\$655	(\$3,259)	(\$661)	(\$9,333)	(\$12,309)	(\$8,083)	(\$8,638)	(\$10,428)	\$59	(\$10,903)	(\$2,570)	(\$2,570)
Cash at Beginning of Period		\$70,707	\$110,242	\$114,990	\$30,398	\$81,442	\$51,178	\$51,976	\$49,786	\$68,517	\$130,497	\$129,506	\$182,621
Net Increase/(Decrease) in Cash		\$39,535	\$4,748	(\$84,592)	\$51,043	(\$30,264)	\$799	(\$2,191)	\$18,731	\$61,980	(\$991)	\$53,115	\$66,665
Cash at end of Period		\$110,242	\$114,990	\$30,398	\$81,442	\$51,178	\$51,976	\$49,786	\$68,517	\$130,497	\$129,506	\$182,621	\$249,286

Crete Academy

Check Register 3/1/2020 through 3/31/2020

Payment Number	Payment Date	Payee Name	Rec Status	Check Amount	Account	Account Description	Transaction Description	Invoiced GL Amount
10001465	3/4/2020	CharterSAFE	Cleared	\$4,379.47	3603-020-00	Worker Compensation Insurance	INVC # 28156 - Worker's Compensation Audit - 18/19	\$6,379.47
10001468	3/4/2020	Home Depot Credit Services	Cleared	\$2,135.61	4400-020-00	Noncapitalized Equipment	INVC#10/20/19-STMT-10/2/19-Washer/Dryer Donation INV#8900052	\$1,583.12
					5500-020-00	Operation and Housekeeping Services	INVC #10/20/19-STMT - 10/02/19 - Rubber Washer INV#8971756	\$22.97
					5500-020-00	Operation and Housekeeping Services	1/20/2020-STMT - INVC # 3973205 - Paint & Trash Bags - 1/15/20	\$157.09
					5500-020-00	Operation and Housekeeping Services	INVC #10/20/19-STMT-10/16/19-Brooms/Trahs Bags INV#4973986	\$66.70
					5500-020-00	Operation and Housekeeping Services	1/20/2020-STMT - INVC # 97195 - Plants 1/8/2020	\$135.58
					5803-020-00	Banking and Payroll Service Fees	INVC #10/20/19-STMT- 10/15/19 - Late Fee	\$38.00
					5803-020-00	Banking and Payroll Service Fees	INVC #10/20/19-STMT - 10/20/19 - Finance Charge	\$1.00
					5803-020-00	Banking and Payroll Service Fees	1/20/2020-STMT - Finance Charges - 1/20/2020	\$131.15
10001470	3/4/2020	Open Works	Cleared	\$3,854.00	5500-020-00	Operation and Housekeeping Services	INVC # INV960696 - Cust # CRET0003	\$3,854.00
10001475	3/4/2020	Law Office of Young, Minney & Corr	Cleared	\$868.50	5805-020-00	Legal Services	INVC # 63053 - Legal Services Through 12/31/19	\$868.50
10001472	3/4/2020	Revolution Foods	Cleared	\$3,049.79	4700-020-47	Food and Food Supplies	INVC # 441624 - Student Meals December 2019	\$8,049.79
10001469	3/4/2020	Officecorp, Inc.	Cleared	\$417.78	5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	INVC # 24156 - B&W / Color Copies - 1/6/2020 - 2/4/2020	\$417.78
10001462	3/4/2020	Archdiocese of Los Angeles	Cleared	\$13,000.00	5600-020-00	Space Rental/Leases Expense	INVC# MAR-2020-March 2020 Rent for 8103 Crenshaw Blvd	\$13,000.00
10001471	3/4/2020	Regional Employees Benefit Council	Cleared	\$557.84	3403-020-00	Health & Welfare Benefits	February 2020 Dental & Life Insurance	\$557.84
10001474	3/4/2020	Law Office of Young, Minney & Corr	Cleared	\$656.50	5805-020-00	Legal Services	INVC # 110001 - Legal Services Through 11/30/19	\$656.50
10001473	3/4/2020	Vision Service Plan - CA	Cleared	\$169.82	3403-020-00	Health & Welfare Benefits	INVC # FEB 2020-808661321-COB - Client ID: 30085175 -Cobra	\$47.39
					3403-020-00	Health & Welfare Benefits	INVC # FEB 2020-808661321- Client ID: 30085175	\$122.43
10001467	3/4/2020	David Tokofsky Consulting	Cleared	\$1,000.00	5810-020-00	Educational Consultants	INVC # 1334 - October 2019 Consulting Services	\$500.00
					5810-020-00	Educational Consultants	INVC # 1333 - September 2019 Consulting Services	\$500.00
10001463	3/4/2020	Charter School Management Corporation	Cleared	\$5,000.00	5873-020-00	Financial Services	INVC # 39103 - January 2020 Bundled & LCAP Support	\$5,000.00
10001466	3/4/2020	City National Bank	Cleared	\$2,132.32	4300-020-00	Materials and Supplies	12/23/19 - Smart & Final - Schoolwide Breakfast	\$177.87
					5877-020-00	IT Services	1/19/2020 - Vista Print - Standard Wedsites	\$18.00
					5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	1/21/2020 - 3 Star Postal Service - Postage	\$84.52
					4300-020-00	Materials and Supplies	12/23/198 - The Trackless Train - Trackless Train	\$515.00
					4300-020-00	Materials and Supplies	1/22/2020 -Dollar Tree- Ziplock Bags & Detergent	\$6.67
					4300-020-00	Materials and Supplies	1/22/2020 -Ralphs -Supplies for Culinary Arts Class	\$32.22
					4300-020-00	Materials and Supplies	12/20/19 - Vista Paint - Business Cards	\$81.02
					4300-020-00	Materials and Supplies	1/17/2020 -Mike's Deli-Lunch for Oversight Visit	\$117.69
					5300-020-00	Dues and Memberships	1/31/2020 - Annual Membership Dues	\$50.00
					7438-020-00	Debt Service - Interest	2/4/2020 - Finance Charge	\$398.78
					7438-020-00	Debt Service - Interest	1/6/2020 - Finance Charges on Purchases	\$493.18
					4315-020-12	Classroom Materials and Supplies	1/25/2020 ILP Insect Lore -Butterfly Kits	\$82.98
					5877-020-00	IT Services	12/26/19 -Dropbox Plus - Data Storage - 12/24/19 - 1/24/2020	\$11.99
					5877-020-00	IT Services	1/27/2020 - Dropbox - Data Storage	\$11.99
					4300-020-00	Materials and Supplies	1/22/2020 - Papa John's - Lunch Shortage	\$50.41
10001464	3/4/2020	California Charter Schools Association	Cleared	\$1,260.00	5300-020-00	Dues and Memberships	INVC #10/06/19-MEM-34824-Membership Dues 1/1/20-12/31/20	\$1,260.00
10001476	3/6/2020	SYNCB/AMAZON	Cleared	\$302.74	4315-020-00	Classroom Materials and Supplies	02/09/20 - INV 453536465636 - Spelling Bee Cup Trophy & Rib	\$50.25
					4315-020-00	Classroom Materials and Supplies	02/05/20 - INV # 533474893993 - Black Storage Cabinet	\$252.49
10001478	3/6/2020	Phillip Davis	Cleared	\$350.00	5500-020-00	Operation and Housekeeping Services	INVC # 20 - Cleaned Around School & Fixed Furniture	\$350.00

Crete Academy

Check Register 3/1/2020 through 3/31/2020

Payment Number	Payment Date	Payee Name	Rec Status	Check Amount	Account	Account Description	Transaction Description	Invoiced GL Amount
10001479	3/6/2020	Home Depot Credit Services	Cleared	\$79.32	5890-020-00	Interest Expense/Fees	2/18/2020-STMT - Finance Charges - 2/18/2020	\$79.32
10001477	3/6/2020	Aviator Basketball	Cleared	\$2,800.00	5810-020-00	Educational Consultants	INVC # 01/13/2020-2 - 10 Day Training Session Extension	\$1,000.00
					5810-020-00	Educational Consultants	INVC #02/28/2020 - 6 Week Training Session - 2 Coaches	\$2,800.00
10001481	3/6/2020	Wells Fargo	Cleared	\$1,413.00	9644-020	Wells Fargo Line of Credit	02/16/20-STMT - Min. Payment Due	\$1,413.00
10001480	3/6/2020	Learn 2 Code Live	Outstanding	\$480.00	5810-020-00	Educational Consultants	INVC # 192065 - Intro To Scratch Programming Class 1/21-2/25	\$480.00
10001482	3/10/2020	Wells Fargo	Cleared	\$385.00	9506-020	Credit Card Payable	INVC #02/20/20-STMT -Acct # 4856 2002 5915 1630 -Min Payment	\$385.00
10001483	3/16/2020	SoCalGas	Cleared	\$512.32	5501-020-00	Utilities	INVC # 01/15/20-02/14/20 - Acct # 038 304 2409 3	\$512.32
10001484	3/17/2020	Global Education Solutions, Inc.	Cleared	\$2,000.00	5810-020-00	Educational Consultants	INVC # February 2020 - Consulting Services	\$2,000.00
10001485	3/17/2020	Kuoching Ngu	Cleared	\$350.00	5810-020-00	Educational Consultants	INVC# 7 - 2/2/20 - February 2020 Consulting Services	\$350.00
10001486	3/17/2020	Darryl Threatt Jr.	Cleared	\$360.00	4300-020-00	Materials and Supplies	Items: Adult T-Shirt & Knitted Banie - 3/11/20	\$180.00
					4300-020-00	Materials and Supplies	Items: Adult Hoodie - 3/11/20	\$180.00
10001489	3/19/2020	Charter School Management Corporation	Cleared	\$5,000.00	5873-020-00	Financial Services	INVC # 39196 - February 2020 Bundled Support & LCAP Support	\$5,000.00
10001487	3/19/2020	Thomas Kwasniewski	Cleared	\$500.00	5810-020-00	Educational Consultants	INV# 03/19/2020-MSW Intern Stipend For 2019-2020 School Year	\$500.00
10001491	3/19/2020	Los Angeles Department of Water and Power	Cleared	\$779.50	5501-020-00	Utilities	INVC # 02/05/2020 - Water/Fire - 1/7/20-2/5/20	\$779.50
10001492	3/19/2020	Regional Employees Benefit Council	Cleared	\$529.32	3403-020-00	Health & Welfare Benefits	INVC # 180-0302020D - March 2020 Dental Benefits	\$529.32
10001488	3/19/2020	Ally	Cleared	\$685.60	7438-020-00	Debt Service - Interest	INVC # MAR-2020 - Interest	\$117.48
					9641-020	Loans Payable- Shuttle 8479	INVC # MAR-2020 - Principal	\$568.12
10001490	3/19/2020	Citizens One Auto Finance	Cleared	\$665.74	9642-020	Loans Payable- Shuttle 7599	INV # 02/17/2020-STMT - Shuttle Van Loan Principle	\$559.53
					7438-020-00	Debt Service - Interest	INV # 02/17/2020-STMT - Shuttle Van Loan Interest	\$106.21
10001506	3/24/2020	Staples Business Credit	Cleared	\$750.25	4300-020-00	Materials and Supplies	INV# 7304102632-0-1 - Paper, Facial Kleenex, Binders, Folders	\$416.08
					4300-020-00	Materials and Supplies	INV# 7304102632-0-2 - Tab Dividers 2" White	\$2.07
					4300-020-00	Materials and Supplies	INV# 7304653481-01Lemon Disinfecting Wipes, Tape, Expo Markers	\$377.64
10001496	3/24/2020	AFCO	Cleared	\$715.47	5400-020-00	Insurance	INV# 02/24/2020 - 5906 - Auto Insurance Premium	\$715.47
10001495	3/24/2020	Vision Service Plan - CA	Cleared	\$156.28	3403-020-00	Health & Welfare Benefits	INVC# 808905061 - March 2020 Vision Plan	\$6.77
					3403-020-00	Health & Welfare Benefits	INVC# 808905064 - VSP Plan March 2020	\$149.51
10001494	3/24/2020	Scholastic Book Fairs - 30	Cleared	\$491.25	5820-020-00	Fundraising Expense	INVC# W4448077BF - Bookfair Fundraiser	\$491.25
10001493	3/24/2020	Phillip Davis	Cleared	\$140.00	5500-020-00	Operation and Housekeeping Services	INVC# 21 Cleaned Around School, Installed Racks...etc.	\$140.00
10001500	3/24/2020	Kaiser Foundation Health Plan Inc	Cleared	\$8,563.04	3403-020-00	Health & Welfare Benefits	INV# APRI-2020 Medical Insurance Benefits 1/26/20 - 2/25/20	\$8,563.04
10001497	3/24/2020	Terry Bordenave	Outstanding	\$155.22	4300-020-00	Materials and Supplies	INV#03/19/2020 - REIMB: Envelopes - 03/19/20	\$35.18
					4300-020-00	Materials and Supplies	INV#03/19/2020 - REIMB: Pizza - 03/10/20	\$29.00
					4300-020-00	Materials and Supplies	INV#03/19/2020 - REIMB: Tacos - 02/11/20	\$14.80
					4300-020-00	Materials and Supplies	INV#03/19/2020 - REIMB: Culinary Art Class - 2/24 - 2/27/20	\$76.24
10001501	3/24/2020	LEAP	Cleared	\$317.55	4700-020-90	Food and Food Supplies	INV # JAN2020-CRETE - January Student Meals	\$317.55
10001502	3/24/2020	Marlin Business Bank	Cleared	\$160.52	5605-020-00	Equipment Rental/Lease Expense	INVC # 17792548 - Konica Minolta Lease	\$160.52
10001504	3/24/2020	Open Works	Cleared	\$3,854.00	5500-020-00	Operation and Housekeeping Services	INV966568 - Regular Janitorial Service - March 2020	\$3,854.00
10001505	3/24/2020	Regional Employees Benefit Council	Cleared	\$577.67	3403-020-00	Health & Welfare Benefits	INVC# 180-042020D - Premium for April 2020	\$577.67
10001503	3/24/2020	Officecorp, Inc.	Cleared	\$711.82	5900-020-00	Communications (Tele., Internet, Copies, Postage, Messenger)	INVC# 24877 Copies from 02/04/20 - 03/04/20	\$711.82
10001509	3/24/2020	Wells Fargo Vendor Fin Serv	Cleared	\$323.60	5605-020-00	Equipment Rental/Lease Expense	INV# 5009230799 Copier Lease Billing PD 12/3/19 - 1/12/20	\$161.80
					5605-020-00	Equipment Rental/Lease Expense	INV# 5009293322 - Copier Lease Billing PD: 1/13 - 2/12/20	\$161.80

Crete Academy

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Payment Number	Payment Date	Payee Name	Rec Status	Check Amount	Account	Account Description	Transaction Description	Invoiced GL Amount
10001499	3/24/2020	CAG	Cleared	\$990.00	5200-020-00	Travel and Conferences	INV #57th-012019-0132-0164 - Registration: Jessica Capra	\$495.00
					5200-020-00	Travel and Conferences	INVC # 57th-012019-0131-0163 - Registration: Jennifer Mack	\$495.00
10001498	3/24/2020	City National Bank	Cleared	\$5,000.00	9506-020	Credit Card Payable	Credit Card Purchases 06/2/19 - 7/3/19	\$18,996.47
10001508	3/24/2020	St. John the Evangelist Church	Cleared	\$1,724.70	5501-020-00	Utilities	INVC # DECEMBER-2019 - Electric Charges Dec 2019	\$945.73
					5501-020-00	Utilities	INVC # NOVEMBER-2019 - Electric Charges Nov 2019	\$778.97
10001507	3/24/2020	Time Warner Cable	Cleared	\$191.96	5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	Internet & VM Services Billing PD: 02/27/20 - 03/26/20	\$191.96
Total Check Amount				\$80,497.50	Total GL Amount			\$102,539.51

Crete Academy

as of Apr 17, 2020

Vendor	Invoice	Due Date	On hold?	Current	1-30 days past due	31-60 days past due	61-90 days past due	Over 90 days past due	Total Payables
Charter School Management Corporation	39473	4/25/2020	Y	\$5,000.00					
	Vendor Totals			\$5,000.00					\$5,000.00
City National Bank	07/05/19 - STMT	8/4/2019	Y					\$9,016.21	
	08/05/19 - STMT	9/4/2019	Y					\$11,248.59	
	Vendor Totals							\$20,264.80	\$20,264.80
Department of Justice	446703	4/23/2020	Y	\$47.00					
	Vendor Totals			\$47.00					\$47.00
David Tokofsky Consulting	1312	9/9/2019	Y					\$500.00	
	1320	9/26/2019	Y					\$500.00	
	1346	2/27/2020	Y			\$500.00			
	1347	2/27/2020	Y			\$500.00			
	Vendor Totals					\$1,000.00		\$1,000.00	\$2,000.00
LACOE	62268	1/4/2020	Y					\$8,000.00	
	Vendor Totals							\$8,000.00	\$8,000.00
Los Angeles Department of Water and Power	04/07/20 - 3223	4/7/2020	Y		\$130.41				
	Vendor Totals				\$130.41				\$130.41
Officecorp, Inc.	25524	5/6/2020	Y	\$603.24					
	Vendor Totals			\$603.24					\$603.24
Revolution Foods	444434	4/30/2020	Y	\$5,044.40					
	Vendor Totals			\$5,044.40					\$5,044.40
Rotary Club of Inglewood / District 5280	11/14/19	12/14/2019	Y					\$1,000.00	
	Vendor Totals							\$1,000.00	\$1,000.00
Staples Business Credit	327126	4/24/2020	Y	\$9.00					
	7304653481-1-1	2/19/2020	Y			(\$113.30)			
	7306210924-0-1	4/17/2020	Y	\$446.53					
	7306210924-0-2	4/23/2020	Y	\$54.74					
	Vendor Totals			\$510.27		(\$113.30)			\$396.97
Time Warner Cable	7773694032720	4/26/2020	Y	\$194.83					
	Vendor Totals			\$194.83					\$194.83
Scoot Education Inc.	4427	3/26/2020	Y		\$793.00				
	4675	4/19/2020	Y	\$549.00					
	4559	4/2/2020	Y		\$1,495.00				
	4149	3/5/2020	Y			\$793.00			
	4229	3/12/2020	Y			\$299.00			
	Vendor Totals			\$549.00	\$2,288.00	\$1,092.00			\$3,929.00
Vision Service Plan - CA	809118310	5/15/2020	Y	\$6.77					
	809118314	5/3/2020	Y	\$115.66					
	Vendor Totals			\$122.43					\$122.43
	Totals			\$12,071.17	\$2,418.41	\$1,978.70		\$30,264.80	\$46,733.08